

EEU Volunteer Opportunities

2010/2011 EEU Needs You!

Dear Volunteer,

Volunteers are an essential part of the Esperanza Entertainment Unit (EEU) and are vital to the overall success of our program and most importantly to your students band and colorguard experience. Below you will find volunteer opportunities for the 2010/2011 school year, please take a moment to review and check those that interest you. Please include your name, your students name your contact phone and email address, as well as any additional skills that you have that would benefit the EEU. Remember that together we can make a difference, your Directors, Board Members, Booster Members and most of all your students thank you and appreciate your dedication and commitment to the EEU - Thank you for Volunteering

Don Duffield EEU Booster President

FUNDRAISING	
Cow Chip Bingo	Need volunteers to plan and run the Cow Chip Bingo fundraiser. This is one of our larger fundraisers for the year. Distribute rules and tickets to students, collect ticket sales and/or excess tickets, make sure all tickets are accounted for, prepare field for "bingo". Oversee event and notify treasurer of winners. Would like to include food at the event this year 3-5 Volunteers (DEC Planning/ FEB execution)
Music in the Parks	This is our largest fundraiser of the year. The Music in the Parks company uses Esperanza as a site to host their Disneyland and Knott's Berry Farm music festivals, We are paid for each venue we host. Hosting duties include, providing large concert instruments, setting up stages, announcing the various groups, registration of schools, etc. We also sell snacks at the festivals. 10 Volunteers (MAR/APR/MAY)
Seat Cushion Sales	Sell seat cushions during registration & uniform fittings (AUG), home football games (SEP/OCT) and various other events throughout the year. 5 Volunteers
Gift Baskets	Coordinate and assemble holiday baskets for raffle (NOV/DEC) concert in the gym and again for the awards banquet (MAY/JUN), position will also solicit donations from Unit members and businesses 2 to 3 Volunteers
District Band Pageant	Band Pageant @ Bradford Stadium. Each school provides helpers at the stadium. 3 to 4 Volunteers (NOV)
Aztec Jazz Festival	Purchase or obtain donations of food, and arrange for volunteers to prepare and sell food for this all day event. Cook and sell food at the Jazz Festival 5 to 7 Volunteers (FEB/MAR)
Spaghetti Dinner Coordinator	Purchase or obtain donations of food, coordinate preparation of food, make and arrange for sale of dinner tickets and schedule volunteers to set up, serve and clean up. 1 Volunteer (APR/MAY)
Spaghetti Dinner Helpers	Includes such duties as set up, tear down, food preparation, serving, and pre-event storage - 10 volunteers (MAY)
Awards Banquet	Help prepare the end of the year awards banquet (i.e., plan meal, program, decorations, opportunity drawing, etc.) 5 to 6 Volunteers (MAY/JUN)
Video / DVD	Produce a DVD to be sold at awards banquet showcasing all performing groups from various videographers - 1 Volunteer (SEP - JUN)
Audio CD	Using your own equipment, record musical performances and concerts throughout the year. Produce an audio CD from these recordings to be sold at the end of year awards banquet. - 1 Volunteer (SEP - JUN)
Rock-A-Thon	Plan and run the 2009/2010 Walk-A-Thon 3 to 4 Volunteers (APR/MAY)
Logowear Sales	Assist the logowear coordinator with sales as needed 1 or 2 Volunteers (SEP - JUN)
General Fundraising	Just tell me where to be and I will be there for the EEU (SEP - JUN)

UNIFORMS		
	Uniform Fitting	One week in August 6 – 8 pm daily in the band room, assist the booster 1 st VP with measuring and assigning uniforms to students - 10 to 15 Volunteers (AUG)
	Uniform Maintenance	Assist the booster 1 st VP with maintenance during the parade and field season. (AUG - DEC) 3 to 5 Volunteers
FIELD SEASON		
	Trailer Drivers & Pit Cart Driver	Need vehicles to tow trailers and pit cart to and from events. Uniform and equipment trailers require tow vehicles to have electric braking system capability. Thursday's and Friday's for Football Games and Saturday's for Parades and Field Shows 6 to 8 Volunteers (SEP - DEC) + some events after field season
	Seat Covers	To protect band and colorguard uniforms at home football games; arrive at Bradford Stadium 5:00 – 5:15pm to attach EEU provided seat covers to football stadium bleachers. After the game, roll up, take home, and launder. 3 Volunteers (SEP - DEC)
	Instrument Loaders	Help load and unload instruments and uniforms into and off of trailers before and after each event. Even if you do not sign up here, we can always use help to load and unload 15 to 20 Volunteers (SEP - DEC)
	First Aid & Safety	Keep first aid kit fully stocked (per inventory list provided) and available at all events. 1 Volunteer (SEP - JUN)
	Event Refreshments	Purchase or obtain donations for soda, water, and snacks for parades and field shows. Refreshments to be delivered to Esperanza in EEU – provided ice chests on the day of the event. 4 Volunteers (SEP - DEC)
	Double Days	On occasion, the EEU provides lunch or dinner for students at away events. These individuals are responsible for the donation or purchase and preparation of the meals and coordinating the serving of the meals. 4 Volunteers (SEP - DEC)
	Chaperones	Supervise students to and from football games, field shows and parades, as directed by the Chaperone Coordinators 20 - 25 Volunteers (SEP - DEC)
	Pit Crew	Help move pit instruments on and off field at field shows 10-15 Volunteers
JAZZ, WINTERGUARD & CONCERT SEASON		
	Reno Jazz Festival	Work with Reno Jazz Festival Coordinator as needed (FEB - APR)
	Reno Jazz Festival Chaperones	Work with Reno Jazz Festival Coordinator as needed (APR)
	Winterguard Helpers	Work with Team mom (Drivers and show helpers) (JAN - APR)
INFORMATION & PUBLICITY		
	Public Relations	submit newsworthy items to OC Register relating to band / colorguard. (SEP - JUN)
	Photographer	Photograph parades, fields shows, concerts, winterguard shows, etc. Burn CD for Webmaster and end of year slide show producer (SEP - JUN)
	Videographer	Videotape various events for all performing groups and forward tapes to end of year DVD producer.
	End of Year Slide Show Producer	Prepare end of year slide show, showcasing various events as captured by Unit photographer. Run slideshow at end of year from laptop through overhead projector
	Website	Work with Webmaster to keep website current and interesting
	Event Programs	Artwork and publish annual Aztec Jazz Festival and Big Band Blowout programs.

Your Name _____ Students Name _____

Telephone# (____) _____ Best Time to Contact _____

Email Address _____ Occupation _____

Other Info, skills, ideas _____

Return this Form to Everything Box in the Band Room - Or hand Deliver to any board member